

**NEW HORIZONS ENVIRONMENTAL CONSULTANTS, INC.**

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Memo

To: Project File #2112
From: Jonathan Spencer, Project Principal
cc: Linn Havelick, Colorado School of Mines
Maki Iatridis, Vranesh & Raisch
Re: Approved *Project Work Plans* for Colorado School of Mines Research Institute's Creekside Site Environmental Assessment Project
Date: October 25, 2002

In accordance with the October 16, 2002 acceptance letter which New Horizons Environmental Consultants, Inc. (NHECI) received from David Butcher (Director of the Laboratory & Radiation Services [LARS] Division of the Colorado Department of Public Health & Environment [CDPHE]), this memorandum-to-file serves to summarize the content of the approved *Project Work Plans* (referenced above) which will be used to govern field activities at the Colorado School of Mines Research Institute [CSMRI] site.

The approved Project Work Plans consist of the following documents:

- CSMRI's Environmental Assessment **Task Plan** dated July 19, 2002 (prepared by New Horizons Environmental Consultants, Inc.);
- The CSMRI Environmental Assessment **Sampling & Analysis Plan** dated July 1, 2002 (prepared by New Horizons Environmental Consultants, Inc.);
- The CSMRI Environmental Assessment **Health & Safety Plan** dated July 1, 2002 (prepared by New Horizons Environmental Consultants, Inc.) with page numbers subsequently added;
- The CSMRI Environmental Assessment **Materials Transportation Plan** dated July 1, 2002 (prepared by New Horizons Environmental Consultants, Inc.);
- The CSMRI Environmental Assessment **Stormwater Management Plan** dated June 21, 2002 (prepared by New Horizons Environmental Consultants, Inc.); and
- The **Quality Assurance Project Plan** which was included as *Appendix A* to the CSMRI Site *Characterization Survey Work Plan* dated July 23, 2001 (prepared by URS Corporation).

These documents are modified, as appropriate, by NHECI's September 30, 2002 letter to W. Jacobi, NHECI's September 30, 2002 letter to G. Mallory, and D. Butcher's October 16, 2002 acceptance letter to J. Spencer. Copies of the Work Plan documents will be available at the site (in either hard copy or electronic format) for review by interested parties.